



GOVERNMENT OF MEGHALAYA  
DEPARTMENT OF FORESTS AND ENVIRONMENT



OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS  
(HoFF): MEGHALAYA

No.MFG.30/153/Vol. V/ 17140

Dated Shillong, the 6<sup>th</sup> March 2025

To

The Deputy Secretary to the Government of India,  
Ministry of Commerce & Industry,  
Department for Promotion of Industry and Internal Trade,  
Room No. 204, Vanijya Bhawan, New Delhi – 110011

Sub: Reform to be implemented under the Business Reform Action Plan 2024 as per the mandate of DPIIT, Ministry of Commerce & Industry, Government of India

Sir,

With reference to the ongoing exercise of Ease of Doing Business ranking by DPIIT under State Business Reform Action Plan 2024, specifically concerning Reform No. 297-302, Environment registration enablers- Tree transit permission.

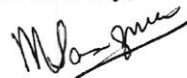
The following reform under Business Reform Action Plan 2024 is in the pipeline in the State of Meghalaya. The Department has forwarded the draft cabinet memorandum along with draft “Amendment of Transit Rules under Section 40 & 41 of the *Meghalaya Forest Regulation, 1973 (Assam Regulation no. 7 of 1891 as adapted and amended by the State of Meghalaya)*” for operationalization of National Transit Pass System (NTPS) in the state of Meghalaya to facilitate seamless intra-state and inter-state movement of timber, forest produce including bamboo across the country has been submitted to the State Government vide letter No.MFG.16/13/NTPS/7275, dated 29.08.2024 and the Department is awaiting for amendment of notification. In light of this, the Forest Department, Meghalaya will take the necessary action for roll out of the NTPS in the State once the amendment is notified.

Hence, the following reforms under Business Reform Action Plan Plus 2024 may be considered “NA2” for the State of Meghalaya for the period 2024-25.

Reform No.	Area	Sub-Area	Reform Details
297	Environment registration Enablers	Tree transit permission	States to have an online system and ensure the following features without the requirement of physical visit to the department: i. Submission of applications. ii. Payment of application fees. iii. Tracking the status of applications. iv. Downloading the final signed certificate. v. Third-party verification.
298			Ensure that information is available online in public domain on all necessary components for availing a service, such as a comprehensive list of required documents, fees, procedures with stage-wise details, and the time for completion of each procedure/step.

299			Mandate time-bound service delivery through legislation such as: i. The Right to Services Act or the Public Service Guarantee Act. ii. An equivalent act with punitive provisions and a grievance mechanism for instances when the stipulated timelines are not met.
300			Mandate to publish an online dashboard in the public domain with the following features: i. Clearly publish data on the number of applications received and granted, the time taken, and the fee incurred to grant approvals/certificates. ii. Highlight that the dashboard is updated preferably in real-time or updated regularly (daily/weekly/fortnightly/monthly). The date and time of modification should be mentioned.
301			Establish an Online Grievance Mechanism and define working procedures and an escalation matrix, including service timelines and procedures for reverting to businesses among others, for handling grievances.
302	Environment registration enablers	Tree transit permission	Ensure provision of notifications regarding the tree transit route to the local police stations en route for transparency, ensuring that once permission is granted, transportation can proceed without any hassle.

Yours Faithfully,



**(M J A Sangma, IFS)**

Deputy Conservator of Forest (FC Act)

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Nodal Officer

e-Governance,

Meghalaya, Shillong